

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**TUESDAY, SEPTEMBER 7, 2010**

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### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:02 P.M. with President Wilbur Wolf, Jr., presiding. Nine (9) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; Terry Lopp, Treasurer; Kingsley Blasco; David Gutshall; Richard Norris; William Piper; and Richard Roush.

Others in attendance: Richard Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Rick Gilliam, Food Service and Transportation Director; Denny Clopper, The Valley Times-Star; Sarah Weingarten, Student Representative to the Board of School Directors; and Brenda Line, Board Minutes.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. PRAYER**

Director Blasco offered a prayer.

### **IV. APPROVAL OF THE AUGUST 16, 2010 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES AND THE AUGUST 16, 2010 REGULAR BOARD MEETING MINUTES**

Motion by Blasco, seconded by Norris for approval of the August 16, 2010 Committee of the Whole of the Board Meeting Minutes and the August 16, 2010 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

**A. Ms. SaraBeth Wanbaugh, Ms. Sherisa Nailor, and the following FFA officers** attended this evening's meeting and offered a report:

Richard Beatty, President; Lauren Chronister, Vice President; Amanda Musselman, Secretary; Violet Taylor, Student Advisor; Josh Anderson, Sentinel; Laura Ryan, Treasurer; Adrienne Line, Junior President; Brittany Olson, Junior Vice President; Brielle Kutz, Junior Secretary; Shane Moomaw, Junior Treasurer; Paul Davis, Junior Sentinel; and Jess Jumper, Junior News Reporter.

The officers reviewed the FFA activities in the past several months and outlined the activities for the coming months, including the following:

1. Penn State Activities Week – Richard Beatty placed first in competition, earning an expense-paid trip to the National Convention in Indianapolis, Indiana, October 19-23, 2010. Reed Morgan placed third in tractor driving. Amanda Musselman placed in the junior prepared speaking event.
2. Two Big Spring graduates were elected to State FFA offices.
3. Eight students attended the Mid-Atlantic Cooperatives Conference in June 2010. Three students qualified to compete at the national conference in Tennessee.
4. A team competed in the Ag Progress Farm and Home Safety Quiz Bowl and earned a competitive spot at the State Farm Show in January 2011.
5. Three students were nominated to represent Pennsylvania at the Eastern States Exposition in West Springfield, MA, September 17 to 19, 2010.
6. 17 Big Spring students showed animals at the Shippensburg Fair in July 2010. Of the 11 champion animals, 9 were owned by Big Spring students. Big Spring students grossed just over \$30,000 from the sale of their show animals.
7. The All American Show is slated for September 21, 2010.
8. The tractor driving contest will be held on September 23, 2010.
9. The Pennsylvania Farm Show begins January 7, 2010, and Big Spring's FFA will offer a landscape display.
10. April 14-17, 2011, is the date for the spring trip to Tennessee.
11. FFA members are selling garden flags (\$6.00), and tickets for chicken barbeque (\$7.50) on October 16, 2010.

Board members were encouraged to attend FFA activities and were invited to participate as judges for FFA competitions.

The students thanked the Board members for supporting Big Spring's FFA program.

President Wolf and Vice President Swanson congratulated the students for assuming leadership roles and presented them with Big Spring School District Excellence in Education award pens.

## Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010

### V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS (Continued)

#### B. Student Representative to the Board Report – Sarah Weingarten

Ms. Weingarten offered the following report:

1. The Pennsylvania Scholastic Press Association awarded Charisma's "Echoes" publication a gold award, the group's highest ranking. The publication is now competing for the Keystone/All-State Award.
2. Lillie Baum competed in the National Special Olympics games in Lincoln, Nebraska, in July 2010, earned gold and bronze medals, and was selected to participate in the World Special Olympics in Greece in 2011.
3. Student Council's kick-off dance on Thursday, September 2, 2010, was successful.
4. Club sign-ups took place today. There are 33 clubs for students to choose.
5. 146 students passed two or more of the four PSSAs. Those students qualify for a drawing to win ten gift cards. Students who pass two or more PSSAs earn a free parking permit.
6. PSSA test results were as follows: Math -5%; Writing +6%; Reading -5%; Science +5%.
7. MAPS tests are replacing the benchmark tests. The tests will be administered September 15 to October 15, 2010, online. Questions are adjusted according to a student's skill level and provide a more accurate measurement of a student's academic abilities.
8. Silent, sustained reading (SSR) has been implemented for 15 minutes daily during Period 4. Students and staff are required to read during this time (textbooks, novels, magazines, etc.).

President Wolf thanked Ms. Weingarten for her report.

### VI. TREASURER'S REPORT

The Treasurer's Report is presented at the second Board meeting each month.

### VII. PAYMENT OF BILLS

#### **General Fund Account Payment of Bills; Central Treasury Student Activity/Miscellaneous Account Payment of Bills; the Capital Reserve Account Payment of Bills; and Newville Project Payment of Bills**

Motion by Lopp, seconded by Blasco for approval of General Fund Account checks #14658-14668 and 58868-59225 totaling \$765,056.75; Central Treasury Student Activity/Miscellaneous Account checks #12182-12192 totaling \$4,769.04; Capital Reserve Account check #554 totaling \$6,081.00; and Newville Project Account checks #134-138 totaling \$520,949.66. Grand total General Fund, Student Activity/Miscellaneous, Capital Reserve Fund, and Newville Project: \$1,296,856.45. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

### VIII. READING OF CORRESPONDENCE

There was no reading of correspondence.

### IX. RECOGNITION OF VISITORS

Josh Anderson, Richard Beatty, Lauren Chronister, Charlene D'Amore, Paul Davis, Bri Kutz, Adrienne Line, April Messenger, Shane Moomaw, Amanda Musselman, Sherisa Nailor, Brittany Olson, Laura Ryan, Violet Taylor, and SaraBeth Wanbaugh.

Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010

**X. PUBLIC COMMENT PERIOD**

No public comment was offered.

**XI. STRUCTURED PUBLIC COMMENT PERIOD**

No structured public comment was offered.

**XII. OLD BUSINESS**

There was no old business.

(NOTE: The Board addressed  
**XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-5,**  
following Item A-5.)

**XIII. NEW BUSINESS**

**A. PERSONNEL CONCERNS**

**(ACTION ITEM)**

1. **Mrs. Kathy Palmero** has communicated per a phone conversation on Saturday, August 28, 2010, that she will be resigning from her position as a middle school aide, effective immediately.

The administration recommended that the Board of School Directors accept Mrs. Palmero's resignation as a middle school aide, effective immediately.

**(ACTION ITEM)**

2. **Ms. Lauren Swigart**, middle school English teacher, requested one day leave without pay for April 8, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommended that the Board of School Directors approve Ms. Swigart's request for one day leave without pay for April 8, 2011.

3. **Additional Per Diem Substitute Teachers**

**(ACTION ITEM)**

**Kyle Hey – Social Studies Education  
Beth Snyder – Health/Physical Education  
Kimberly Brehm – Elementary Education/Middle School Social Studies  
Tiffany Frazier – Elementary Education  
Brianna Vandebord – Social Studies Education  
Amy Spears – Elementary Education  
Christopher Wilcox – Elementary Education**

The administration recommended that the Board of School Directors approve the additions of the individuals listed to the 2010-2011 per diem substitute teacher list as presented.

**Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010**

**XIII. NEW BUSINESS (Continued)**

**A. PERSONNEL CONCERNS (Continued)**

**4. Approval of Child-Rearing Leave for Melissa Kiehl (ACTION ITEM)**

Mrs. Melissa Kiehl, middle school music teacher, requested leave of absence under the Family & Medical Leave Act from approximately January 3, 2011, through March 14, 2011. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Kiehl's letter appears in the agenda.

The administration recommended that the Board of School Directors approve Mrs. Kiehl's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately January 3, 2011, through approximately March 14, 2011, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

**5. Learning Support Aide (ACTION ITEM)**

The individual whose name is listed below was recommended to serve as six-hour-per-day aide in the MDS classroom at Oak Flat Elementary School.

**Brianna Vandembord**

The administration recommended that the Board of School Directors approve the appointment of Brianna Vandembord for the 2010-2011 school term.

**VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS**

Motion by Norris, seconded by Lopp to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-5, as outlined and recommended above.  
Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**XIII. NEW BUSINESS (Continued)**

**B. Credit Pay (ACTION ITEM)**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

<b>Anthony Bavaria</b>	<b>\$ 1,200.00</b>
<b>Kathleen Bravin</b>	<b>1,110.00</b>
<b>Matthew Brinkman</b>	<b>2,220.00</b>
<b>Lois Cox</b>	<b>3,900.00</b>
<b>Jesse Deutsch</b>	<b>981.00</b>
<b>Stephanie Devonald</b>	<b>1,170.00</b>
<b>Nicole Donato</b>	<b>1,200.00</b>
<b>Zachary Eisenhauer</b>	<b>750.00</b>

**Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010**

**XIII. NEW BUSINESS (Continued)**

**B. Credit Pay (Continued)**

**(ACTION ITEM)**

Tracey Feldbauer	2,220.00
Julie Friscia	1,110.00
Lindsay Graham	2,220.00
Jennifer Heishman	1,170.00
Tyler Henry	2,226.00
Lauren Hetrick	2,340.00
Jennifer Kuhn	1,080.00
Leslie Lynch	1,170.00
Lori Munson	1,170.00
Sherisa Nailor	2,340.00
Bethany Pagze	1,110.00
Kevin Roberts	1,170.00
Aimee Yost	<u>1,170.00</u>

**Total     \$ 33,027.00**

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Lopp, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**(ACTION ITEM)**

**C. Approval of the Proposed 2010-2011 Program of Activities for the Big Spring FFA**

The officers of the Big Spring FFA requested Board approval of the proposed 2010-2011 FFA Program of Activities. Board approval of the Program of Activities is a requirement in preparation for the State and National Chapter Awards.

Included in the Program of Activities is a listing of current officers and information regarding the organization's standing committees.

A copy of the proposed 2010-2011 FFA Program of Activities has been included with the agenda.

The administration recommended that the Board of School Directors approve the 2010-2011 Program of Activities for the Big Spring FFA as presented.

Motion by Barrick, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**(ACTION ITEM)**

**D. FFA Requesting Permission to attend 2010 Eastern States Exposition**

Mr. Steven Smith, high school principal, requested permission for our Agriculture Marketing Team, Brielle Kutz, Adrienne Line, and Amanda Musselman to participate in the Agriculture Marketing Contest at the 2010 Eastern States Exposition in Springfield, Massachusetts. Ms. Wanbaugh and Mrs. Nailor will also be attending the contest.

**Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010**

**XIII. NEW BUSINESS (Continued)**

**D. FFA Requesting Permission to attend 2010 Eastern States Exposition (Continued) (ACTION ITEM)**

The itinerary of events was included with the agenda.

The administration recommended that the Board of School Directors approve the students and staff listed to participate in the 2010 Eastern States Exposition in Springfield, Massachusetts.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above.

Mr. Fry indicated that the students would leave school at noon on Thursday and miss classes on Friday. Ms. Nailor and Ms. Wanbaugh will transport the students in the school van. Three students from Big Spring are slated to attend the event where 2500 students will compete.

Roll call vote on the motion by Barrick and second by Norris to approve the recommendation as outlined above: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**E. Facilities Utilization Request (ACTION ITEM)**

Mr. Daryl Balseiro, high school band director, requested permission to utilize the high school commons on Sunday, September 26, 2010, for a Spaghetti Luncheon from 11:30 a.m. – 1:00 p.m. Because the utilization date falls on Sunday, Board action is necessary.

Information was included with the agenda.

The administration recommended that the Board of School Directors approve Mr. Balseiro's request to hold the Spaghetti Luncheon on Sunday, September 26, 2010, from 11:30 a.m. – 1:00 p.m.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**F. Tuition Exemption for Non-Resident Student (ACTION ITEM)**

Jeffrey and Mona Rodgers, requested permission for their daughter, Alyssa Rodgers, a Big Spring High School Senior to complete her senior year at Big Spring High School as per conditions outlined in Board Policy 202.3: "Non-resident students in the senior class may be given special consideration to continue their education in the district at the discretion of the Superintendent of Schools provided they have been enrolled in the Big Spring School District a minimum of two (2) full years immediately preceding their senior year." The parents are required to provide the necessary transportation.

**Alyssa Rodgers      Grade 12**

The administration recommended that the Board of School Directors approve Mr. and Mrs. Rodgers request for a tuition exemption for their daughter Alyssa Rodgers, for the 2010-2011 school year, as per the conditions outlined in Board Policy 202.3.

Motion by Blasco, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010**

**XIII. NEW BUSINESS (Continued)**

**(NOTE: The Board addressed XIII., NEW BUSINESS., Items G, H, I, and J, following Item J.)**

**G. Plainfield Elementary School PTO Annual Audit (ACTION ITEM)**

The Big Spring School District has received a copy of a letter from Mrs. Linda Heller advising that the Plainfield PTO's records are in good order and accurately reflect the financial transactions for the 2010-2011 school year.

A copy of the letter from Mrs. Heller was included with the agenda.

The administration recommended that the Board of School Directors accept the 2010-2011 Plainfield Elementary School PTO's annual audit report as presented.

**H. Oak Flat Elementary School PTO Annual Audit (ACTION ITEM)**

The Big Spring School District has received a copy of a letter from Ms. Trina Manetta advising that the Oak Flat PTO's records are in good order and accurately reflect the financial transactions for the 2010-2011 school year.

A copy of the letter from Ms. Manetta was included with the agenda.

The administration recommended that the Board of School Directors accept the 2010-2011 Oak Flat Elementary School PTO's annual audit report as presented.

**I. Newville Elementary School PTO Annual Audit (ACTION ITEM)**

The Big Spring School District received a copy of a letter from Ms. Karen Heishman advising that the Newville PTO's records are in good order and accurately reflect the financial transactions for the 2010-2011 school year.

A copy of the letter from Ms. Heishman was included with the agenda.

The administration recommended that the Board of School Directors accept the 2010-2011 Newville Elementary School PTO's annual audit report as presented.

**J. Mt. Rock Elementary School PTO Annual Audit (ACTION ITEM)**

The Big Spring School District has received a copy of a letter from Ms. Trina Manetta advising that the Mt. Rock's PTO's records are in good order and accurately reflect the financial transactions for the 2010-2011 school year.

A copy of the letter from Ms. Manetta was included with the agenda.

The administration recommended that the Board of School Directors accept the 2010-2011 Mt. Rock Elementary School PTO's annual audit report as presented.

**VOTE ON XIII., NEW BUSINESS, ITEMS G, H, I, and J**

Motion by Blasco, seconded by Norris to combine and approve XIII., NEW BUSINESS, Items G, H, I, and J, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

XIII. NEW BUSINESS (Continued)

**K. Proposed Updated Job Descriptions**

**(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent, has made revisions to the job descriptions listed below. A copy of the job descriptions has been included with the agenda.

**Senior High School Assistant Principal A  
Senior High School Assistant Principal B  
Special Education Assistant/Department Chairperson  
Middle School Team Leader  
District Head Nurse/Department Chairperson**

The administration recommended that the Board of School Directors approve the updated job descriptions as presented.

Motion by Swanson, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**L. Change Order #4 for Newville GC**

**(ACTION ITEM)**

The Newville project required the installation of tile and cove base in room B102. This room required abatement and the plans did not specify new tile and base.

The administration recommended the Board of School Directors approve Change Order #4 in the amount of \$2,480.16 to eciConstruction to install tile and cove base in Newville B102.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**M. Change Order #P-001 for Newville Plumbing**

**(ACTION ITEM)**

These three items are related to unforeseen plumbing conditions and the addition of 2 classrooms. The District did authorize the work to be performed in order to ensure August 25 opening.

Removal of plumbing lines to make way for new bar joists	\$1,003.45
Correct unforeseen plumbing problems in plaster ceilings	\$1,463.32
Return of roof drains not needed with +2 classrooms	(\$1,630.00)

The administration recommended the Board of School Directors approve Change Order # P-001 in the amount of \$836.77 to Mann Plumbing and Heating, LLC.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010**

**XIII. NEW BUSINESS (Continued)**

**N. Contractor Payment #7 for Newville Project – Construction Fund (ACTION ITEM)**

McKissick Associates reviewed the payment applications for work performed on the Newville Addition & Renovation project. These payments will come from the Orrstown Bank loan using a new Construction fund established for this project. A copy of the completed and notarized payment applications was included with the agenda in the following amounts:

<u>Prime</u>	<u>Vendor / App #</u>	<u>Amount</u>	<u>Balance to Pay</u>
General	eciConstruction - Retainage Reduction #7 App	\$67,031.04 \$308,608.52	\$308,608.52
Electrical	MidState Mechanical - App # 4 #5 Retainage Reduction	\$109,365.40 \$11,668.96	\$84,689.72
Plumbing	Mann – App #4	\$8028.00	\$15,408.00

The administration recommended that the Board of School Directors approve payment from the construction fund to eciConstruction, LLC in the amount of \$ 375,639.56, to MidState Mechanical & Electrical, LLC in the amount of \$121,034.36 for electrical, and to Mann Plumbing and Heating, LLC in the amount of \$8028.00 for plumbing.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above.  
Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**O. Contractor Payment #9 for MS Boiler Project – Capital Reserve Fund (ACTION ITEM)**

McKissick Associates reviewed the payment applications for work performed on the MS Boiler Renovation Project. These payments will come from the Capital Reserve Fund (Capital Projects Fund). This delay was a result of installing a replacement impeller. A copy of the completed and notarized payment applications was included with the agenda in the following amounts:

<u>Prime</u>	<u>Vendor / App #</u>	<u>Amount</u>	<u>Balance to Pay</u>
HVAC	Herre Bros., Inc. – App # 7 for change order	\$6081.00	\$0

The administration recommended that the Board of School Directors approve payment from the Capital Projects Fund to Herre Bros., Inc. for \$6,081.00 for HVAC work.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above.  
Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**P. Bond Parameters Resolution – Supplemental (ACTION ITEM)**

On August 16, 2010, the Board authorized the issuance of general obligation bonds for capital projects and refunding of 2005 bonds. Because the District is retiring debt from the 2010 Orrstown Bank note used to pay the ongoing capital project at Newville, the Solicitor recommended we specifically address the exchange of debt from a note to bonds.

**Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010**

**XIII. NEW BUSINESS (Continued)**

**P. Bond Parameters Resolution – Supplemental (Continued) (ACTION ITEM)**

The administration recommended the Board of School Directors approve by supplemental resolution the refunding of the 2010 Note with Orrstown bank as explained in the resolution.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above.  
Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**Q. Case A of 2010-2011 (ACTION ITEM)**

The parents of the student in Case A of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommended that the Board of School Directors exclude the student in Case A of 2010-2011 school year for a period of forty-five (45) school days, reduced to thirty (30) school days with the Student Assistance Team process. During the period of exclusion, the student is not permitted on school property at any time for any reason.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.  
Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**R. Proposed Written Agreement to Purchase Land (ACTION ITEM)**

The District has been approached about the purchase of the Rook-Deiter property of approximately 63 acres for \$475,000. This property is adjacent to the high school and provides flexibility in addressing future school and community needs. Sale is contingent upon acceptance of a Phase 1 environmental assessment.

The administration recommended the Board of School Directors approve the purchase of the Rook-Deiter property and authorize the Board Officers to negotiate and sign an agreement of sale once approved by the District's Solicitor. Additionally, the Board of School Directors authorize a Phase 1 environmental assessment to be performed by AES at an estimated cost of \$1,800.

Motion by Blasco, seconded by Norris to approve the recommendation as outlined above.  
Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**S. Permission for a Trip to the United Kingdom (INFORMATION ITEM)**

Ms. Mallory Cohick and Ms. Lauren Hetrick requested permission to lead a trip to the United Kingdom from June 18-28, 2012. The trip will be open to all students, with the only criteria being that students be in good academic and disciplinary standings.

Additional information regarding the proposed trip was included with the agenda.

**Big Spring School Board Meeting Minutes ~ Tuesday, September 7, 2010**

**XIII. NEW BUSINESS (Continued)**

**T. Contractor Payment**

**(ACTION ITEM)**

McKissick Associates reviewed the payment application for work performed on the Newville Addition & Renovation project. This payment will come from the Orrstown Bank loan. A copy of the completed and notarized payment application is included with the agenda in the following amount:

<u>Prime</u>	<u>Vendor/App#</u>	<u>Amount</u>	<u>Balance to Pay</u>
General	Whisler's Well Drilling Application #5	\$26,112.00	\$3,500.00

The administration recommends that the Board of School Directors approve payment from the construction fund to Whisler's Well Drilling in the amount of \$26,112.00.

Motion by Barrick, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

**XIV. FUTURE BOARD AGENDA ITEMS**

There were no future Board agenda items.

**XV. COMMITTEE REPORTS**

**A. District Improvement Committee – Mrs. Lopp**

No meeting was conducted, and no report was offered.

**B. Athletic Committee – Mr. Swanson**

No meeting was conducted, and no report was offered.

**C. Vocational-Technical School – Mr. Wolf/Mr. Piper**

No meeting was conducted, and no report was offered.

**D. Buildings and Property Committee – Mr. Barrick**

Please refer to this evening's Buildings and Property Committee meeting minutes.

In response to a question from Director Barrick, Mr. Fry indicated that he would investigate and report to the Board regarding the plans for the concrete block that was exposed following the removal of the old stairwell at Newville Elementary School.

In response to a suggestion from President Wolf, Mr. Fry indicated that he would schedule a regular Board meeting to be held at the Newville Elementary School when renovations are complete.

**E. Finance Committee – Mr. Blasco**

No meeting was conducted, and no report was offered.

**XV. COMMITTEE REPORTS (Continued)**

**F. South Central Trust – Mr. Blasco**

No meeting was conducted, and no report was offered.

**G. Capital Area Intermediate Unit – Mr. Wolf**

President Wolf reported that the CAIU Board approved the CAIU business manager's contract with the Harrisburg School District for \$792 per day paid to the CAIU for his services through at least June 30, 2011. The business manager will spend 90 percent of his time with the Harrisburg School District and 10 percent of his time with the CAIU.

In response to a question from Director Blasco, Mr. Wolf indicated that he is not aware of any consideration to provide a "rebate" to participating CAIU school districts in light of this arrangement.

Mr. Wolf added that two of the business manager's subordinates would receive a stipend for the extra work that would be required of them in the business manager's absence.

An issue has been raised by the CAIU Board with regard to whether or not a staff reduction is warranted in light of the fact that the business manager and the director are now working in capacities other than their positions at the CAIU.

Mr. Fry indicated that Big Spring's voice was heard at the CAIU with regard to Big Spring's displeasure with "farming out" CAIU personnel.

Mr. Blasco added that he does not mind "farming out" personnel as long as the CAIU school districts are refunded monies appropriately.

In response to a question from Mr. Blasco, Mr. Fry indicated that Big Spring's annual payment to the CAIU is approximately \$50,000. This fee fluctuates based on the number of students the district sends to IU classes. According to the school code, this CAIU fee is deducted as a subsidy adjustment.

**H. Tax Collection Committee (TCC) – Mr. Wolf**

President Wolf indicated that the TCC would meet later this month. A contract has been finalized with West Shore Tax Bureau to begin tax collection on January 1, 2012.

In response to a question from Director Barrick, President Wolf indicated that there has been no discussion to date regarding the possibility of Big Spring receiving part of the equity in CapTax when the district withdraws from CapTax.

In response to a question from Director Blasco, Mr. Wolf indicated that Perry County and Juniata County would continue to use the services of CapTax. CapTax is actively seeking clients.

**XVI. SUPERINTENDENT'S REPORT**

**A. Student Enrollment**

Superintendent Fry indicated that he would provide monthly enrollment data to the members of the Board of School Directors, including cyber charter enrollment.

**B. School Opening**

Mr. Fry reported that the first days of school went smoothly.

**C. Bonds**

Mr. Fry noted that the bonds for the 2010 borrowing would be put up for sale this week.

**D. Property Settlement**

Mr. Fry indicated that the Rook property settlement would occur at the end of October 2010.

**E. Bus Stop Issue**

Director Barrick and President Wolf indicated that they visited the parent-contested bus stop in Centerville, and they expressed support for the administration's decision with regard to that bus stop. Mr. Barrick added that it is his opinion that either side of the road in that area is safe for students to walk.

Mr. Gilliam thanked the Board for supporting the administration's position regarding this bus stop.

**XVII. BUSINESS FROM THE FLOOR**

**National School Success Month, Teddy Bear Day, and Grandparents' Day**

Director Barrick reported that this is National School Success Month, and he added that Teddy Bear Day would be observed on Thursday, September 9, 2010. Sunday, September 12, 2010, is National Grandparents' Day.

**XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future Board agenda items.

**XIX. ADJOURNMENT**

Motion by Blasco, seconded by Lopp to adjourn. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:37 P.M.

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Robert Lee Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, September 20, 2010**